



TRAINING AND DIALOGUE PROGRAMS

GENERAL INFORMATION ON

ADAPTATION TO CLIMATE CHANGE

集団研修「気候変動への適応」

JFY 2011

<Type: Solution Creation / 類型: 課題解決促進型>

NO. J11-00689 / ID. 1180066

From August, 2011 to April, 2012

Phases in Japan: From October 02, 2011 to October 29, 2011

This information pertains to one of the Training and Dialogue Programs of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

I. Concept

Background

Climate Change and its effects have already become obvious all over the world and the importance of measures on adaptation to Climate Change is mentioned at the United Nations Climate Change Conference in Cancun (COP16). Especially in developing countries, it is urgent and vital task to consider adaptation measures based on regional and sectoral impact assessments and vulnerability assessments of respective countries.

In previous phase of this training course, it was focused on consideration of action plans on implementation of appropriate adaptation measures in participants' respective organization, and its objective was basically achieved. However it remains as a challenge to strengthen a system for formulating/improving policy and measures on adaptation to Climate Change. This program aims strengthening of the system in respective countries by cooperation among participants of coming 3 years.

For what?

This program aims to consider and to elaborate Action Plan on strengthening of the policy-making/implementation system of adaptation to Climate Change based on impact assessment and vulnerability assessment in participants' respective organizations.

For whom?

This program will change its objective people as follows;

-Program in 2011: it is offered to an officer in charge of planning and implementation of adaptation to Climate Change in national governmental office. (Preferably be an officer in national focal point of UNFCCC, who is in charge of coordination of adaptation issues in respective countries, or an officer in charge of policy making on adaptation to Climate Change)

-Program in 2012 and 2013: it will be offered to a national governmental officer in charge of strategy/measures planning of adaptation to Climate Change and who has been cooperation with the respective organization of the participant of the first year.

* For participating countries, it is strongly requested to send participants who are suitable for this course for 3 years continuously.

How?

Participants shall have opportunities in Japan to learn and identify approaches and strategies to strengthen their adaptive capacity for achieving sustainable development in respective countries especially focusing on international framework and policy making. Participants formulate Action Plan describing what participants will do after they go back to their home countries with putting the knowledge and ideas acquired and discussed in Japan.

II. Description

1. Title (J-No.): Adaptation to Climate Change (J11-00689)

2. Period of program

Duration of whole program:	August 2011 to April 2012
(1) Preliminary Phase: (in a participant's home country)	August 2011 to September 2011
(2) Core Phase in Japan:	October 02 to October 29, 2011
(3) Finalization Phase: (in a participant's home country)	November 2011 to April 2012

3. Target Regions or Countries

Sixteen (16) Countries;
 Republic of the Philippines, Kingdom of Thailand, Socialist Republic of Viet Nam, Mongolia, Independent State of Samoa, Commonwealth of Dominica, Republic of Honduras, Plurinational State of Bolivia, Republic of Colombia, Syrian Arab Republic, Republic of Tunisia, Federal Democratic Republic of Ethiopia, Republic of South Africa, Islamic Republic of Mauritania, Former Yugoslav Republic of Macedonia, Bosnia and Herzegovina

4. Eligible / Target Organization:

This program is designed for a national governmental office which is in charge of policy making of adaptation to Climate Change in respective countries.

* This program focuses on international framework and policy making in 2011, while it focuses on sectoral adaptation approaches in 2012 and 2013.

5. Total Number of Participants: Fifteen (15) participants

6. Language to be used in this program: English

7. Program Objective:

The system and actions for formulation or improvement of policy/measures on adaptation to Climate Change will be strengthened in participants' organizations.

8. Overall Goal

The policy/measures on adaptation to Climate Change including regional and sectoral strategy will be settled on or improved in participants' countries.

9. Expected Module Output and Contents:

This program consists of the following components.

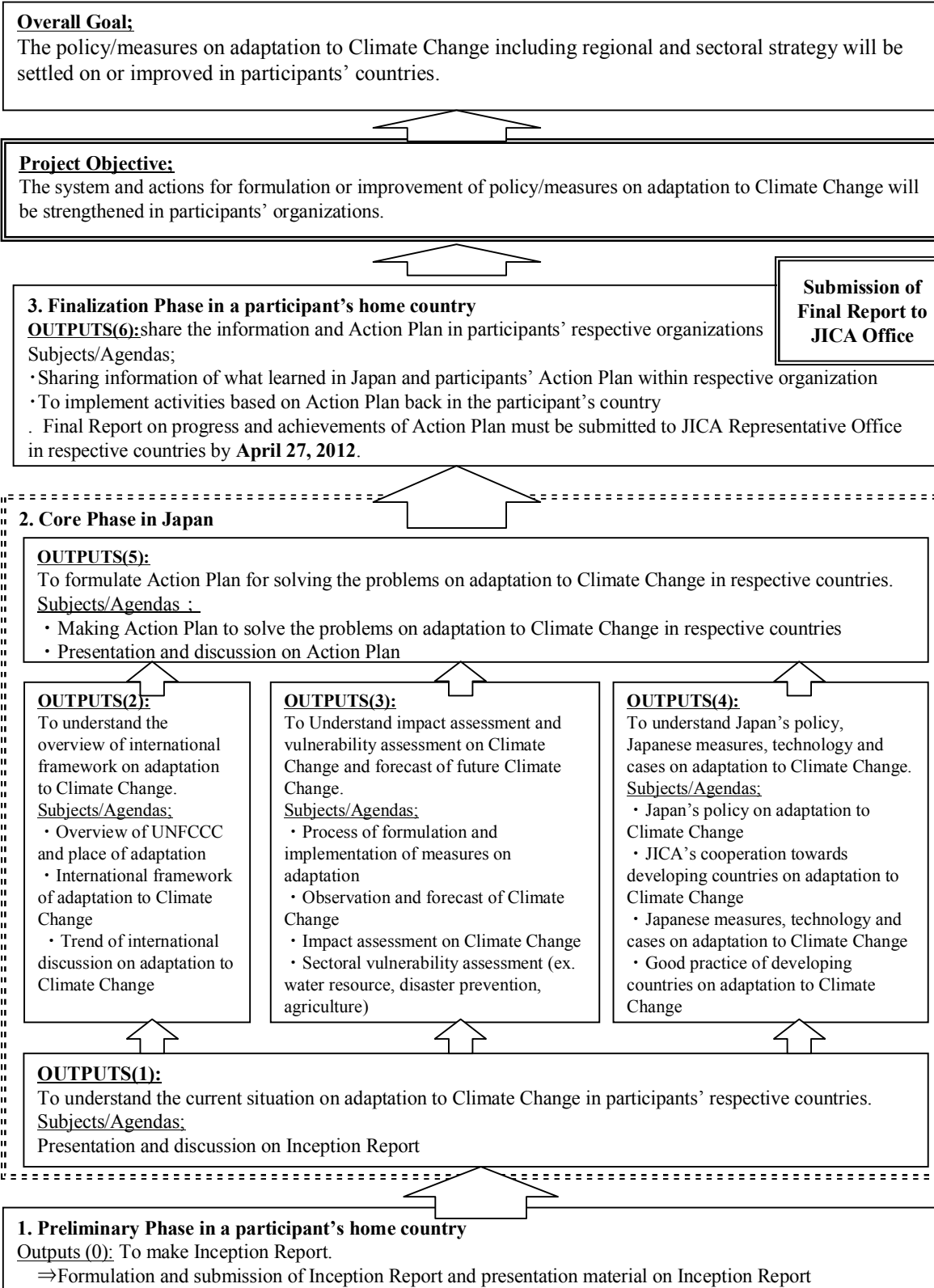
Details on each component are given below;

(1) Preliminary Phase in a participant's home country (August 2011 to September 2011) <i>Participating organizations make required preparation for the Program in the respective country.</i>	
Expected Module Output	Activities
To make Inception Report.	Formulation and submission of Inception Report and presentation material on Inception Report

(2) Core Phase in Japan (October 02, 2011 to October 29, 2011) <i>Participants dispatched by the organizations attend the Program implemented in Japan.</i>		
Expected Module Output	Subjects/Agendas	Methodology
(1) To understand the current situation on adaptation to Climate Change in participants' respective countries.	<ul style="list-style-type: none"> ● Presentation and discussion on Inception Report 	Presentation and Discussion
(2) To understand the overview of international framework on adaptation to Climate Change.	<ul style="list-style-type: none"> ● Overview of UNFCCC and place of adaptation ● International framework of adaptation to Climate Change ● Trend of international discussion on adaptation to Climate Change 	Lecture and Discussion
(3) To Understand impact assessment and vulnerability assessment on Climate Change and forecast of future Climate Change.	<ul style="list-style-type: none"> ● Process of formulation and implementation of measures on adaptation ● Observation and forecast of Climate Change ● Impact assessment on Climate Change ● Sectoral vulnerability assessment (ex. water resource, disaster prevention, agriculture) 	Lecture, Observation, Exercise, and Site Visit
(4) To understand Japan's policy, Japanese measures, technology and cases on adaptation to Climate Change.	<ul style="list-style-type: none"> ● Japan's policy on adaptation to Climate Change ● JICA's cooperation towards developing countries on adaptation to Climate Change ● Japanese measures, technology and cases on adaptation to Climate Change ● Good practice of developing countries on adaptation to Climate Change 	
(5) To formulate Action Plan for solving the problems on adaptation to Climate Change in respective countries.	<ul style="list-style-type: none"> ● Making Action Plan to solve the problems on adaptation to Climate Change in respective countries ● Presentation and discussion on Action Plan 	Lecture, Workshop, Consultation, Presentation and Discussion

(3) Finalization Phase in a participant's home country (October 2011 to April 2012) <i>Participating organizations produce final outputs by making use of results brought back by participants.</i>	
Expected Module Output	Activities
To share the information and Action Plan in participants' respective organizations	<ul style="list-style-type: none"> ● Sharing information of what learned in Japan and participants' Action Plan within respective organization ● Application and implementation of Action Plan and submission of Final Report (Progress Report) by <u>April 27, 2012.</u>

【Structure of the Program】



III. Conditions and Procedures for Application

1. Expectations for the Participating Organizations:

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Participating organizations are expected to use the project for those specific purposes.
- (2) This program is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the project to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.
- (3) As this program is designed to facilitate organizations to come up with concrete solutions for their issues, participating organizations are expected to make due preparation before dispatching their participants to Japan by carrying out the activities of the Preliminary Phase described in section II -9.
- (4) Participating organizations are also expected to make the best use of the results achieved by their participants in Japan by carrying out the activities of the Finalization Phase described in section II -9.

2. Nominee Qualifications:

Applying Organizations are expected to select nominees who meet the following qualifications.

Essential Qualifications

- 1) Current Duties: be an officer in charge of planning and implementation of adaptation to Climate Change in national governmental office.
(Preferably be an officer in national focal point of UNFCCC, who is in charge of coordination of adaptation issues in respective countries, or an officer in charge of policy making on adaptation to Climate Change)
 - 2) Experience in the relevant field: have more than 3 years' experience.
 - 3) Educational Background: be university graduates or have an equivalent academic background.
 - 4) Language: have a competent command of spoken and written English which is equal to TOEFL CBT 173 or more (This training program includes active participation in discussions and development of Action Plan, thus requires high competence of English ability both in conversation and composition. Please attach an official certificate for English ability such as TOEFL, TOEIC etc, if possible)
 - 5) Computer skill: be proficient in MS Word, Excel and Power Point.
 - 6) Health: must be in good health, both physically and mentally, to participate in the Program in Japan.
- * Pregnant participants are strictly requested to complete the required

procedures before departure in order to minimize the risk for their health. The procedures include ①letter of the participant's consent to bear economic and physical risks, ②letter of permission from the participant's supervisor, ③letter of consent from your Embassy in Japan, ④medical certificate. Please ask National Staffs in JICA office for the details.

7) Must not be serving any form of military service.

3. Required Documents for Application

- (1) **Application Form:** Regarding the Format of Application Form, please make contact with the respective countries' JICA office.
- (2) **Nominee's English Score Sheet:** To be submitted with the Application Form. If you have any official documentation of English ability (e.g., TOEFL, TOEIC, IELTS), please attach it (or a copy) to the application form.
- (3) **Inception Report:** Applicants should prepare Inception Report according to ANNEX and submit it with the Application Form. The Application Form without the proposals will be rejected.

4. Procedure for Application and Selection :

(1) Submitting the Application Documents:

Closing date for application to the JICA Center in JAPAN: **July 15, 2011**

Note: Please confirm the closing date set by the respective country's JICA office or Embassy of Japan of your country to meet the final date in Japan.

(2) Selection:

After receiving the document(s) through due administrative procedures in the respective government, the respective countries' JICA office (or Japanese Embassy) shall conduct screenings, and send the documents to JICA Center in charge in Japan, which organizes this project. Selection shall be made by JICA Center in consultation with the organizations concerned in Japan based on submitted documents according to qualifications.

The organization with intention to utilize the opportunity of this program will be highly valued in the selection.

(3) Notice of Acceptance

Notification of results shall be made by the respective country's JICA office (or Embassy of Japan) to the respective Government by **not later than August 10, 2011.**

5. Document(s) to be submitted by accepted participants:

Before coming to Japan, only accepted participants are required to prepare the following materials;

Presentation material on Inception Report:

Participants will be requested to make a presentation (within 20 minutes) and discuss on their Inception Report in group discussion session at the beginning of the training program. Accepted participants are requested to improve the contents of Inception Report. And they are requested to submit the presentation material not later than **September 2, 2011**, preferably by e-mail to the respective country's JICA Office and JICA Tsukuba (tbictpp@jica.go.jp).

6. Conditions for Attendance:

- (1) to observe the schedule of the program,
- (2) not to change the program subjects or extend the period of stay in Japan,
- (3) not to bring any members of their family,
- (4) to return to their home countries at the end of the program in Japan according to the travel schedule designated by JICA,
- (5) to refrain from engaging in political activities, or any form of employment for profit or gain,
- (6) to observe Japanese laws and ordinances. If there is any violation of said laws and ordinances participants may be required to return part or all of the training expenditure depending on the severity of said violation.
- (7) to observe the rules and regulations of their place of accommodation and not to change the accommodation designated by JICA.
- (8) to participate in the whole program including a preparatory phase prior to arrival in Japan. Applying organizations, after receiving notice of acceptance for their nominees, are expected to carry out the actions described in section II -9 and section III-4.

IV. Administrative Arrangements

1. Organizer:

(1) **Name:** JICA Tsukuba

(2) **Contact:** Mr. Hisanobu SAITO (tbictpp@jica.go.jp)

2. Travel to Japan:

(1) **Air Ticket:** The cost of a round-trip ticket between an international airport designated by JICA and Japan will be borne by JICA.

(2) **Travel Insurance:** Term of Insurance: From arrival to departure in Japan. The traveling time outside Japan shall not be covered.

3. Accommodation in Japan:

JICA will arrange the following accommodations for the participants in Japan:

JICA Tsukuba International Center (JICA TSUKUBA)

Address: 3-6 Koyadai, Tsukuba, Ibaraki 305-0074, Japan

TEL: +81-29-838-1117, FAX: +81-29-838-1790

(where “81” is the country code for Japan, and “29” is the local area code)

If there is no vacancy at JICA TSUKUBA, JICA will arrange alternative accommodations for the participants. Please refer to facility guide of TBIC at its URL, http://www.jica.go.jp/english/contact/domestic/pdf/tsukuba_facility.pdf

4. Expenses:

The following expenses will be provided for the participants by JICA:

(1) Allowances for accommodation, living expenses, outfit, and shipping

(2) Expenses for study tours (basically in the form of train tickets.

(3) Free medical care for participants who become ill after arriving in Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included)

(4) Expenses for program implementation, including materials

For more details, please see p. 9-16 of the brochure for participants titled “KENSU-IN GUIDE BOOK,” which will be given to the selected participants before (or at the time of) the pre-departure orientation.

5. Pre-departure Orientation:

A pre-departure orientation will be held at the respective country’s JICA office (or Japanese Embassy), to provide participants with details on travel to Japan, conditions of the workshop, and other matters.

V. Other Information

1. Computer:

Participants are recommended to bring own laptops to prepare Action Plan.

2. Latest Data for Adaptation to Climate Change issue your country:

Participants are recommended to bring the latest relevant data concerning Climate Change of your country in your laptop for discussion and preparation of Action Plan.

3. Clothes and belongings:

Participants have lots of opportunities to get on the trains and buses to visit relevant organizations in Japan, so please bring some clothes which are comfortable to walk as well as small bags to carry with you.

4. Weather condition in Tsukuba city (Data: Japan Meteorological Agency)

	October
Temperature:	15.6°C(20.7-10.8)
Humidity:	80%
Precipitation:	138.0mm

END

VI. ANNEX:

(To be submitted with the Application Form)

All of the applicants are required to prepare Inception Report on the following issues and submit it to JICA as an attachment of application by **July 15, 2011.** Inception Report should be typewritten in English on A4 size paper (21 cm x 29.5 cm) in single spacing at maximum of 10 pages.

Only accepted applicants are required to prepare the presentation material of Inception Report based on the one submitted with the Application Form. The deadline is **September 2, 2011.**

The presentation material should be made by PowerPoint at maximum of 20 slides. Participants are requested to make a presentation of Inception Report within 20 minutes per person at the beginning of the training course in Japan.

【Cover】

**Inception Report
JICA Group Training Course on
“Adaptation to Climate Change”**

Name: _____

Country: _____

Organization: _____

Position: _____

【Contents】

Inception Report

< Main Body >

1. General information on your country:

(General information related to adaptation to Climate Change is requested, e.g. geographical status of your country, weather conditions, social and economic conditions, population, emission of greenhouse gases, most vulnerable sectors to Climate Change, with particular attention to energy consumption pattern, industrial structure and forest status.)

2. Name of the organization and organization chart:

- Brief description of your organization
- Role of your organization to cope with Climate Change, including activities relevant to the United Nations Framework Convention on Climate Change (UNFCCC) and the Kyoto Protocol
- Your position and duty in your organization
- Brief description of your working experience

3. Existing laws and regulations relevant to Climate Change:

(e.g. Natural Environment Preservation Law, Energy Conservation Law, specific law to cope with Climate Change)

* Please describe the current situation of existing laws and regulations relevant to Climate Change as well as listing them.

4. Current situation on adaptation to Climate Change in your country:

- Essential points of national policies and plan on adaptation as described in the National Communication to the UNFCCC as well as the National Adaptation Programs of Action (NAPA). Please include key points of NAPA, if your country has already made it.
- Major results of vulnerability assessment and predicted Climate Change impacts in your country.
- Responsible organizations on adaptation and their capacity.
(e.g. observation, impact and vulnerable assessment, policymaking and implementation.)
- Planned and implemented concrete activities on adaptation taken in your country.
- International cooperation from donor agencies in the field of adaptation.
- Barriers and challenges (what are most needed to implement adaptation appropriately?)

5. Find out major constraints (institutional, technical, financial or legislative) on coping with adaptation to Climate Change and analyze them.

6. Possible and feasible measures to be taken to overcome above-mentioned constraints.

For Your Reference

JICA and Capacity Development

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that “capacity development” is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs and are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the “*adopt and adapt*” concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this “*adoption and adaptation*” process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan’s developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of “tacit knowledge,” a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



CORRESPONDENCE

For enquiries and further information, please contact the JICA office or the Embassy of Japan. Further, address correspondence to:

JICA Tsukuba International Center (JICATSUKUBA)

3-6 Koyadai, Tsukuba, Ibaraki 305-0074, Japan

TEL: +81-29-838-1117 FAX: +81-29-838-1790